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| AREA OF EXPERTISE  Forward Planning  Project Management  Driving Performance  Spotting Business Opportunity  Implementing Strategies/Plans  Proficient Communicator  Mobile Marketing  Email Marketing  Social Media Marketing  SEO  Market Intelligence  Costumer Focus  PERSONAL SKILLS  Entrepreneurial Spirit  Persuasive & Articulate  Relationship Development  Influencing Skills  PERSONAL DETAILS  Prosanjeet Deb  +919449285284  prosanjeetdeb@gmail.com  BANGALORE  Nationality : INDIAN  ACADEMIC QUALIFICATIONS  HSC or GCE A level : 2003 to 2004  CBSE ( Mathematics , English , Biology ) :- 59%  SSC or GCSE : 2001 to 2002  CBSE ( SCIENCE) :- 61%  ADDITIONAL QUALIFICATIONS  Digital Marketing : Nov 2013 to Apr 2014  Institute Certified  Web Development : May2014 to Oct 2014  Institute Certified | PROSANJEET DEB  MARKETING SPECIALIST/ANALYST  PERSONAL SUMMARY  A creative and inventive thinker, who craves a challenge and who is not afraid to work outside his comfort zone. I am motivated team player who consistently aims to push revenue expectations and exceed goals. I possesses superb communication skills and is someone who can build up rapport easily, open up clients, find out exactly what they need, and then present them with a wide range of services and solutions. Pragmatic and results orientated, with a focus on bottom line results, i have track record of achieving and exceeding the standards of performance set out for any projects. I want to develop my career in a fast moving environment, and i am currently looking for a suitable position with a company that values passion, positivity, integrity and hard work.  CAREER HISTORY  **INDIAN EDUCATIONAL SERVICES**  BUSINESS DEVELOPMENT MANAGER (01/12/2009 to 31/6/2012)  Responsible for developing and maintaining commercial productive relation with new and old clients and costumers .Also in chare of identifying every sales lead and of making most out of every opportunity to increase revenue and profitability .  Duties :  Promote the company brand to Collages , Parents , Students , ensuring their knowledge is current and appropriate .  Generating new business through both face to face meetings and over the phone .  Replying to all costumers enquires in a timely and accurate manner .  Writing all sales report , activity report and revenue forecast .  Completing all documents and administrative records , fully and accurately .  Developing and maintaining records of all contacts .  Exploring new territories for Business development .  **Nagaland Agencies & co**    SITE MANAGER ( 01/05/2005 to 30/11/2008)  Duties :  Responsible for maintaining all aspects of inventory management / stock control system . Daily reporting and analyzing of stock and inventory movement . Reporting to Headmaster and senior manager for key issues. Responsible in planning work and ensuring a contract delivery on time. Ensure project run on schedule and in budget .    DECLERANCE :   |  | | --- | |  | |  | |  |   I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.    Date   : Place: |